

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 3 June 2016 to 30 September 2016

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Democratic Services at committee@brent.gov.uk or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr McLennan (Deputy Leader)

Cllr Farah (Housing)

Cllr Hirani (Community Well-being)

Cllr Mashari (Regeneration, Growth, Employment and Skills)

Cllr W Mitchell Murray (Children and Young People)

Cllr Pavey (Stronger Communities)

Cllr Southwood (Environment)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
June				
<p>Contracting for Special Educational Needs Placements and Additional Resourced Provisions in Independent Schools and Academies</p> <p>To authorise the invite of tenders to set up a DPS for Special Educational Needs and Additional Resourced Provision in Independent Schools to be utilised by all West London Alliance (WLA) boroughs as and when required. To delegate authority to the Strategic Director of Children and Young People to:</p> <ul style="list-style-type: none"> • admit new provider onto the DPS as and when required • negotiate and agree placement fees for the academic year 16/17 with Centre Academy. <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	27 Jun 2016	Head of Service – Forward Planning, Performance & Partnerships Tel: 020 8937 4456 nigel.chapman@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Kinch Grove, Manor Drive and Beechcroft Road To grant an exemption to the requirement to tender for three on-site care and support contracts for a 20 month period, approve the inviting of the future contracts and note the award of three low value tenancy management arrangements with associated property leases.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	27 Jun 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p>Housing Right to Buy Receipts Programme – Phase 1 Update and Phase 2 Procurement To note the current position regarding the investment of retained Right to Buy receipts to provide replacement affordable housing and to agree an alternative procurement approach for Phase 2 of the programme.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	27 Jun 2016	Housing Partnerships Service Tel: 020 8937 4527 chris.trowell@brent.gov.uk
<p>Supply and Demand of Accommodation To agree the target proportion of social lettings for 2016-17 for homeless, housing register and transfer applicants</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	27 Jun 2016	Housing Needs Service Tel: 020 8937 2788 laurence.coaker@brent.gov.uk

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<p>BHP and Housing Management Arrangements To commence a review of the future arrangements for housing management for the Council's stock and to note performance matters relating to BHP.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	27 Jun 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<p>Extra Care - authority to procure To approve the procurement of up to 3 Extra Care social and support service contracts for four sites within Brent.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	27 Jun 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p>Old Oak and Park Royal Local Plan Consultation Response To confirm the response to the Old Oak and Park Royal Local Plan consultation, subject to any additional amendments cabinet considers appropriate.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	27 Jun 2016	Principal Planner in Policy and Projects Tel: 020 8937 5301 claire.jones@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>On-Street Parking Service Offer and Charges in Controlled Parking To agree and approve a series of changes to the way in which the council manages, and charges for, on street parking in controlled parking zones.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	27 Jun 2016	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
<p>Civic Enterprise Strategy To approve a Commercial Strategy for the Council identifying key areas of commercialisation that will be followed. .</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	27 Jun 2016	Interim Strategic Director, Resources Tel: 020 8937 1506 stephen.hughes@brent.gov.uk
<p>Tenterden Pavilion & Sports Grounds To approve the Community Asset Transfer (CAT) at the Tenterden Pavilion & Sports Grounds to a preferred applicant.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	27 Jun 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p>Performance Report 2015/16 (Quarter 4) To consider the report which provides high-level information on the last two quarters of the financial year 2015/16 (Quarters 3 and 4).</p>	Cabinet	Director, Performance, Policy and Partnerships	27 Jun 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadson@brent.gov.uk

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<p>School Building Project Costs To agree the approach to resolving costs associated with school building projects</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	27 Jun 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>Indemnifying Members and Officers when representing the Council on outside bodies or carrying out special roles To approve arrangements for indemnifying Members and Officers to cover claims which may be made against them personally or other losses or liabilities they might incur when representing the Council on outside bodies or carrying out other special roles</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	27 Jun 2016	Chief Legal Officer Tel: 020 8937 4101 fiona.alderman@brent.gov.uk
<p>Tenterden Pavilion Community Asset Transfer To note the outcome of marketing and agree the recommendation to proceed with preferred bidder and grant new lease and associated licence.</p>	Cabinet	Director, Performance, Policy and Partnerships	27 Jun 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk

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<p>Shared Procurement Service - Revision to Participating Members To approve that LB Brent joins a Shared Procurement Service led by LB Harrow. Re-approval to this is sought as Buckinghamshire County Council has recently decided not to enter into the Shared Service.</p> <p>KEY</p>	Cabinet	Director, Performance, Policy and Partnerships	27 Jun 2016	Head of Commissioning and Procurement Tel: 020 8937 1439 terry.brewer@brent.gov.uk
July				
<p>Charging for Adult Social Care Services To agree to the proposal to consult for a period of 30 days on the:</p> <p>a) Implementation of a new Charging Guidance 2016 Policy which brings together the current Fairer Contribution Policy and national guidance for residential care under CRAG.</p> <p>b) Implementation of light touch assessment in accordance with the Care Act 2014.</p> <p>c) An average charge of £29.07 is made for those customers who are in receipt of services but a financial assessment has not been undertaken.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	25 Jul 2016	Head of Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Mental Health Services - Contract Award To approve the award of two Mental Health Accommodation-Based Care and Support service contracts.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	25 Jul 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p>Procurement of contractor to deliver the Church End Car Park Site scheme To approve the invite of tenders for the redevelopment of the Church End Car Park site.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	25 Jul 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p>National Non Domestic Rates – London Living Wage discretionary Discount scheme To review and approve the continuation of the London Living Wage discretionary discount business rates scheme.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	25 Jul 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<p>South Kilburn Enterprise Hub To consider the options appraisal for Phase 2 of the South Kilburn Enterprise Hub and approve the preferred option</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	25 Jul 2016	Interim Regeneration Manager Tel: 020 8937 6431 dale.thomson@brent.gov.uk
August				

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<p>Better Care Fund Section 75 Agreement To seek approval for the Council to enter into an agreement under section 75 of the National Health Services Act 2006 with Brent NHS Clinical Commissioning Group to govern the delivery of the approved Better Care Fund Plan for 2016/2017.</p>	Cabinet	Strategic Director, Community Well-being	15 Aug 2016	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
<p>Accommodation Plus Dynamic Purchasing System (DPS) update To receive a retrospective six (6) monthly update on contracts awarded through the delegation provided to the Strategic Director, Community Well-being to call off contracts under the DPS with values up to £500,000 and a list of any new providers that have been appointed to the DPS during the same period.</p>	Cabinet	Strategic Director, Community Well-being	15 Aug 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk

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<p>West London Alliance Care Home and Supported Living Dynamic Purchasing System (DPS) To note the outcome of DPS procurement process managed by Ealing Council on behalf of Brent and 7 other participating West London Alliance councils, agree Brent Council's entry into an Access Agreement to use the DPS, and in accordance with the call off contracts process to approve delegated authority to the Strategic Director, Community Wellbeing, to award Brent related contracts above £500k.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	15 Aug 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
October				
<p>Tudor Gardens - Contract Award To approve the award of a supported living on-site care and management services contract for Tudor Gardens.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	24 Oct 2016	Head of Direct Services Tel: 020 8937 4042 nancie.alleyne@brent.gov.uk